



Republic of Namibia

## Ministry of Urban and Rural Development

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Our Ref.:G/RFQ/17-180/2024/2025, Your Ref.:

Private Bag 13289  
Windhoek, Namibia

### PROCUREMENT MANAGEMENT UNIT

#### NOTICE OF PROCUREMENT AWARD/EXECUTIVE SUMMARY OF BID EVALUATION REPORT (Section 55 (8) & Regulation 39 (1))

**TO: ALL BIDDERS**

**SUBJECT: PROCUREMENT OF DESIGNING & PRINTING SERVICE OF INFORMATION, EDUCATION AND COMMUNICATION MATERIALS ON DECENTRALISATION**

**REFERENCE NUMBER OF PROCUREMENT: G/RFQ/17-180/2024/2025**

- Scope of Contract:** Procurement of Designing & Printing service of Information, Education and Communication Materials on Decentralisation
- Procurement method used:** Open Advertised Bidding
- Date of invitation of bids:** 14 January 2025
- Closing date for submission of bids:** 30<sup>th</sup> January 2025
- Date and place of opening of bids:** 30<sup>th</sup> January 2025 at Ministry of Urban and Rural Development, 1<sup>st</sup> Floor boardroom.
- Number of bids received by closing date:** Seventeen (17)
- Responsiveness of bids on mandatory document** Fifteen (15).

#	Bidder's Name	Pricing at Bid Opening N\$	Responsive (Yes/ No)	Reasons why bid is not responsive
1	Messrs. Lusma Trading CC	N\$200,490.00	Yes	
2	Messrs. Hepo X Investment CC	N\$251,789.63	Yes	
3	Messrs. Iland Investment CC	N\$253,057.00	Yes	
4	Messrs. Uzzi Investment CC	N\$262,200.00	Yes	
5	Messrs. Son Investment CC	N\$269,301.25	Yes	
6	Messrs. Sintra Porto Trading CC	N\$289,079.00	Yes	
7	Messrs. Hieroglyphics	N\$292,964.72	No	Company has not submitted the Social Security

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				Commission certificate
8	Messrs. Open Graphics	N\$298,175.08	No	Company has attached an expired NAMRA tax certificate
9	Messrs. Mole Investment CC	N\$334,851.06	Yes	
10	Messrs. Softcore Trading CC	N\$355,669.13	Yes	
11	Messrs. Vica Investment CC	N\$406,600.00	Yes	
12	Messrs. Bluesky Technology	N\$412,847.70	Yes	
13	Messrs. Divers Investment CC	N\$438,195.67	Yes	
14	Messrs. Sharp Design & Printing	N\$466,987.50	Yes	
15	Messrs. Mimsharp Trading	N\$496,675.00	Yes	
16	Messrs. First Lady Trading	N\$499,998.50	Yes	
17	Messrs. New Creation Printing &	N\$509,737.50	Yes	

8. Prices for the bids that are substantially responsive:

Name	A. Price at Bid Opening N\$	B. Bid after corrections N\$	Price	C. Price Adjustments N\$	After	D. Price Margin Preference (if applicable)	after of (if applicable)	Rank
Messrs. Lusma Trading CC	N\$200,490.00		N/A		N/A		N/A	1
Messrs. Hepo X Investment CC	N\$251,789.63		N/A		N/A		N/A	2
Messrs. Iland Investment CC	N\$253,057.00		N/A		N/A		N/A	3
Messrs. Uzzi Investment CC	N\$262,200.00		N/A		N/A		N/A	4
Messrs. Son Investment CC	N\$269,301.25		N/A		N/A		N/A	5
Messrs. Sintra Porto Trading CC	N\$289,079.00		N/A		N/A		N/A	6
Messrs. Mole Investment CC	N\$334,851.06		N/A		N/A		N/A	7
Messrs. Softcore Trading CC	N\$355,669.13		N/A		N/A		N/A	8
Messrs. Vica Investment CC	N\$406,600.00		N/A		N/A		N/A	9
Messrs. Bluesky Technology	N\$412,847.70		N/A		N/A		N/A	10
Messrs. Divers Investment CC	N\$438,195.67		N/A		N/A		N/A	11
Messrs. Sharp Design& Printing	N\$466,987.50		N/A		N/A		N/A	12
Messrs. Mimsharpp Trading	N\$496,675.00		N/A		N/A		N/A	13
Messrs. First Lady Trading	N\$499,998.50		N/A		N/A		N/A	14
Messrs. New Creation Printing&	N\$509,737.50		N/A		N/A		N/A	15

9. Bidders were evaluated against the following pre-technical criteria:

No.	Name of Bidder	Did the Bidder complete the Priced Bid Schedule? (10)	Did the Bidder submit documentary proof (samples) which will allow the Bid Evaluation Committee to verify that the Goods offered do meet the minimum specification provided to Bidders? (10)	Did they attend site meeting? (10)	Total Score	Pass / Fail	Comments
1	Messrs. Lusma Trading CC	Yes	No	Yes	20	Fail	No sample submitted
2	Messrs. Hepo X Investment CC	Yes	No	Yes	20	Fail	Although sample was submitted, however, it is not the required sample (no folding file)
3	Messrs. Iland Investment CC	Yes	No	No	10	Fail	No sample submitted and did not attend site meeting
4	Messrs. Uzzi Investment CC	Yes	No	Yes	20	Fail	Although sample was submitted, however, it is not the required sample (no folding file and wrong golf t-shirt)
5	Messrs. Son Investment CC	Yes	No	No	10	Fail	Did not attend site meeting and submitted wrong samples (wrong conference bag, no folding file submitted, wrong t-shirt)
6	Messrs. Sintira Porto Trading CC	Yes	No	Yes	20	Fail	Did not submit all the required samples (only submitted ruler and file)
7	Messrs. Mole Investment CC	Yes	No	No	10	Fail	Did not attend site meeting and no sample was submitted

8	Messrs. Softcore Trading CC	Yes	No	Yes	20	Fail	Did not submit all the required samples (folding file not submitted)
9	Messrs. Vica Investment CC	Yes	No	Yes	20	Fail	No sample submitted
10	Messrs. Bluesky Technology	Yes	No	No	10	Fail	Did not attend site meeting and submitted wrong sample (wrong conference bag)
11	Messrs. Divers Investment CC	Yes	No	Yes	20	Fail	submitted wrong samples (no conference bag submitted and wrong t-shirt)
12	Messrs. Sharp Design & Printing	Yes	Yes	Yes	30	Pass	Company meet all requirements
13	Messrs. Mimssharp Trading	Yes	No	Yes	20	Fail	No sample submitted only pictures
14	Messrs. First Lady Trading	Yes	No	Yes	20	Fail	No sample submitted
15	Messrs. New Creation Printing & Design	Yes	No	Yes	20	Fail	Did not submit all the required samples (No t-shirt or folding, the company only submitted conference bag, usb, pen and ruler)

Best Evaluated Bid: **Messrs. Sharp Design & Printing** on the basis that it was the only substantially responsive bidder as per the pre-technical criteria as listed in table above.

Your participation in this regard was highly appreciated.

  
**Mr. Ngidina Daniel**  
**EXECUTIVE DIRECTOR**



24/02/2025  
Date