



Republic of Namibia

Ministry of Urban and Rural Development

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Government Office Park
Luther Street
Our Ref.:SC/ONB17-03/2024/2025, Your Ref.:

Private Bag 13289
Windhoek, Namibia

**TO: ALL BIDDERS
(ANNEX. 1)**

Dear Sirs

NOTICE TO BIDDERS NOT SELECTED FOR AWARD: PROCUREMENT FOR CONSULTANCY SERVICES FOR THE NATIONAL SPATIAL DEVELOPMENT FRAMEWORK (NSDF) FOR A PERIOD OF 36 MONTHS (3 YEARS)

- a) The Ministry of Urban and Rural Development, in terms of Section 55 (4) (a) (b) of the Public Procurement Act, 2015 (Act No. 15 of 2015), hereby informs you that Messrs. Stubenrauch Planning Consultants cc JV Kamau JV Lithon has been selected for the award of Bid No. SC/ONB17-03/2024/2025.
- b) The bid price offered by Messrs. Stubenrauch Planning Consultants cc JV Kamau JV Lithon is N\$8,328,933.75.
- c) The criteria used to select for the award to the bidder referred to in paragraph (b) is set out in the bid document as mandatory eligibility criteria, Section 2 – Instructions to Consultants – Data Sheet: Item 5.2 (a) and 5.7, (attached hereto).
- d) If you are not satisfied with the outcome of this procurement process, you may apply for the review of the selection or award, to be made within 7 days from the date of this notice. In absence of an application for a review, the Ministry will proceed to award the contract to Messrs. Stubenrauch Planning Consultants cc JV Kamau JV Lithon.
- e) The standstill period of 7 days referred to in paragraph (d) starts on **18 December 2024** and ends on **24 December 2024**.

I thank you for your participation in this procurement process.


NGHIDINUA DANIEL
EXECUTIVE DIRECTOR



ANNEX. 1

NOTICE TO BIDDERS NOT SELECTED FOR AWARD: PROCUREMENT FOR CONSULTANCY SERVICES FOR THE NATIONAL SPATIAL DEVELOPMENT FRAMEWORK (NSDF) FOR A PERIOD OF 36 MONTHS (3 YEARS)

- Messrs. John Heita Urban and Regional Planners
- Messrs. HEH Urban Nest Creations
- Messrs. Bigen Infrastructure Services Nam (pty) Ltd

5.2 (a)	<p>Criteria, sub-criteria, and point system for the evaluation of Full Technical Proposals are:</p> <p style="text-align: right;"><u>Points</u></p> <p>(i) Specific experience of the Consultants relevant to the assignment: [10] A consortium consist of team members with at least 5 years of experience within the following fields:</p> <ul style="list-style-type: none"> • Urban/ Regional Planning • Economy and financial modelling • Land management • Human geography (social, spatial, urban, economic) • Infrastructure/Transport specialist • Environmental expertise • GIS expertise • Previously disadvantaged Namibian companies <p>(ii) Adequacy of the proposed methodology and work plan in responding to the Terms of Reference:</p> <p>a) Technical approach and methodology [10] b) Work plan and timeframe [10] c) Organization and staffing [10]</p> <p style="text-align: right;">Total points for criterion (ii): [30]</p> <p>(iii) Key professional staff qualifications and competence for the assignment:</p> <p>a) Team Leader [20]</p> <ul style="list-style-type: none"> • Qualification and skills: B degree/Masters in Town and Regional Planning with at least five (5) to ten (10) years post-qualification experience in urban/regional planning field and registered with NCTRP • Three (3) years' experience in strategic planning and formulation and feasibility analysis as a minimum requirement. • Successfully undertaken at least two (2) spatial related policy or plans within Namibia and provide proof of such. <p>b) Environmentalist [10]</p> <ul style="list-style-type: none"> • Qualification and skills: B degree/Masters in Environmental studies with at least two (2) years' experience in Environmental Impact Assessment (EIA) studies or Environmental Management Plans. <p>c) Land Manager [10]</p> <ul style="list-style-type: none"> • Qualification and skills: B degree/Masters in Land Management with at least two (2) years' experience in Land Management, Property studies, Urban Planning and Management. <p>d) Infrastructure or Transport Specialist [5]</p> <ul style="list-style-type: none"> • Qualification and skills: B degree/Masters in Infrastructure or Transport studies with at least two (2) years' experience in Infrastructure studies, Transport and Traffic Impact Assessment
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	<p style="text-align: center;">Studies.</p> <p>e) Economist [5] • Qualification and skills: B degree/Masters in Economics with at least two (2) years' experience in Economics and Financial Modelling.</p> <p>g) GIS Specialist [5] • Qualification and skills: B degree/Masters in Land Management specialising in GIS with at least two (2) years' experience in Remote Sensing and Mapping.</p> <p style="text-align: right;">Total points for criterion (iii): [55]</p> <p>The number of points to be assigned to each of the above positions or disciplines shall be determined considering the following three sub criteria and relevant percentage weights:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">1) General qualifications</td> <td style="text-align: right;">[25%]</td> </tr> <tr> <td>2) Adequacy for the assignment</td> <td style="text-align: right;">[60%]</td> </tr> <tr> <td>3) Experience in region and language</td> <td style="text-align: right;">[15%]</td> </tr> <tr> <td style="text-align: right;">Total weight:</td> <td style="text-align: right;">100%</td> </tr> </table> <p>(v) Participation by nationals among proposed key staff [5] If the team leader is a national, a maximum scoring must be given. (not to exceed 10 points)</p> <p style="text-align: right;">Total points for the five criteria: 100</p> <p>The minimum technical score St required to pass is: 70 Points.</p>	1) General qualifications	[25%]	2) Adequacy for the assignment	[60%]	3) Experience in region and language	[15%]	Total weight:	100%
1) General qualifications	[25%]								
2) Adequacy for the assignment	[60%]								
3) Experience in region and language	[15%]								
Total weight:	100%								
5.7	<p>The formula for determining the financial scores is the following: <i>[Insert either the following formula]</i> $S_f = 100 \times F_m / F$, in which S_f is the financial score, F_m is the lowest price and F the price of the proposal under consideration. <i>[or insert another inversely proportional formula acceptable to the Client]</i></p> <p>The weights given to the Technical and Financial Proposals are: $T = 0.8$ <i>[Insert weight: normally 0.8]</i>, and $P = 0.2$ <i>[Insert weight: normally 0.2]</i></p>								
6.1	Expected date and address for contract negotiations: To be determine								
7.5	Expected date for commencement of consulting services: Upon Contract Award and signing of Contract.								



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PROCUREMENT MANAGEMENT UNIT

NOTICE OF PROCUREMENT AWARD/EXECUTIVE SUMMARY OF BID EVALUATION REPORT (Section 55 (8) & Regulation 39 (1))

TO: ALL BIDDERS

SUBJECT: PROCUREMENT FOR CONSULTANCY SERVICES FOR THE NATIONAL SPATIAL DEVELOPMENT FRAMEWORK (NSDF) FOR A PERIOD OF 36 MONTHS (3 YEARS)

REFERENCE NUMBER OF PROCUREMENT: SC/ONB17-03/2024/2025

Scope of Contract: Consultancy services for the National Spatial Development Framework for Namibia.

Procurement method used: Open National Bidding
Date of invitation of bids: 26 June 2024
Closing date for submission of bids: 12 August 2024
Date and place of opening of bids: 12 August 2024 at Ministry of Urban and Rural Development, 1st Floor Boardroom
Number of bids received by closing date: Four (4)
Responsiveness of bids on mandatory and specification requirements Four (4) bids responsive

#	Bidder's Name	Pricing at Bid Opening N\$	Responsive (Yes/ No)	Reasons why bid is not responsive
1	Messrs. John Heita Urban and Regional Planners	N\$ 27,675,200.00	Yes	
2	Messrs. HEH Urban Nest Creations	N\$ 14,981,305.00	Yes	
3	Messrs. Bigen Infrastructure Services Nam (pty) Ltd	N\$ 14,701,024.43	Yes	
4	Messrs. Stubenrauch Planning Consultants JV Kamau Town Planning JV Lithon Project Consultants	N\$ 8,328,933.75	Yes	

i. Price comparison for bids that are substantially responsive:

Name	A. Price at Opening N\$	B. Bid after corrections N\$	C. Price After Adjustments N\$	D. Price after Margin of Preference (if applicable)	Rank
Messrs. John Heita Urban and Regional Planners	N\$27,675,200.00	N/A	N/A	N/A	4
Messrs. HEH Urban Nest Creations	N\$14,981,305.00	N/A	N/A	N/A	3
Messrs. Bigen Infrastructure Services Nam (pty) Ltd	N\$14,701,024.43	N/A	N/A	N/A	2
Messrs. Stubenrauch Planning Consultants JV Kamau Town Planning JV Lithon Project Consultants	N\$8,328,933.75	N/A	N/A	N/A	1

ii. Score Summary:

Bidder Name	Technical Score	Bidder Name	Financial Score based on this formula: $Sf = 100 \times Fm / F$, in which Sf is the financial score, Fm is the lowest price and F the price of the proposal under consideration
Stubenrauch Planning Consultants JV Kamau Town Planning JV Lithon Project Consultants	98 out of 100 points	Stubenrauch Planning Consultants JV Kamau Town Planning JV Lithon Project Consultants	100%
Bigen Infrastructure Services Nam (pty) Ltd	84 out of 100 points	Bigen Infrastructure Services Nam (pty) Ltd	57%
HEH Urban Nest Creations	67 out of 100 points	HEH Urban Nest Creations	56%
John Heita Urban and Regional Planners	98 out of 100 points	John Heita Urban and Regional Planners	30%

iii. Best Evaluated Bid: Messrs. Stubenrauch Planning Consultants JV Kamau Town Planning JV Lithon Project Consultants as the lowest substantially responsive bidder.

Your participation in this regard was highly appreciated



Mr Nghidinua Daniel
EXECUTIVE DIRECTOR

